

## AGENDA ITEM NO. 4(11)

### FORWARD WORK PROGRAMME FOR AUDIT COMMITTEE

Deadline (12 Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
3/6/13	19/6/13	Results Based Accountability - <b>presentation</b> Proposed revised Terms of Reference PWC Annual Grants Report 2010-11 PWC Annual Grants Report 2011-12 Draft Annual Governance Statement RIPA update Improvement Objectives Update - Year End Annual Financial Audit Outline 2013/14 Performance Audit Work & Fees Letter External Audit Coverage & Reporting Framework Forward Work Programme	Ros Roberts Nicole Scammell Steve Harris Steve Harris Nicole Scammell Gail Williams Colin Jones PWC Ian Davies WAO Non Jenkins WAO Non Jenkins Nicole Scammell
2/9/13	18/9/13	RIPA update Improvement Assessment Letter 1 Corporate Risk Monitoring Vexatious Complaints Complaints report (6 month basis) Register - Gifts and Hospitality Internal audit annual outturn report Progress on the Internal Governance Review Audit of Financial Statement - PWC Outcome Agreement 2012/13 Annual Improvement Report (to be confirmed) Forward Work Programme	Gail Williams WAO Non Jenkins Colin Jones Gail Williams Gail Williams Gareth Hardacre Richard Harris Gail Williams PWC Ian Davies WAO WAO Nicole Scammell
25/11/13	11/12/13	RIPA update Improvement Assessment Letter 2 Improvement Objectives Update Register - Gifts and Hospitality Progress of the Internal Governance Review Annual Performance Report Forward Work Programme	Gail Williams Colin Jones Colin Jones Gareth Hardacre Gail Williams Colin Jones Nicole Scammell
16/2/14	5/3/14	RIPA Update Corporate Risk Monitoring Complaints report (6 month basis) Register - Gifts and Hospitality Progress on the Internal Governance Review Annual Improvement Report Forward Work Programme Internal audit annual audit plan	Gail Williams Colin Jones Gail Williams Gareth Hardacre Gail Williams WAO Non Jenkins Nicole Scammell Richard Harris
1/6/14	18/6/14	RIPA Update Register - Gifts and Hospitality Forward Work Programme Progress on the Internal Governance Review	Gail Williams Gareth Hardacre Nicole Scammell Gail Williams

Deadline (1 : Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
24/9/14	10/9/14	RIPA Update Register - Gifts and Hospitality Complaints report (6 month basis) Forward Work Programme Progress on the Internal Governance Review	Gail Williams Gareth Hardacre Gail Williams Nicole Scammell Gail Williams
16/11/13	3/12/14	RIPA Update Complaints report (6 month basis) Register - Gifts and Hospitality Forward Work Programme Progress of the Internal Governance Review	Gail Williams Gail Williams Gareth Hardacre Nicole Scammell Gail Williams

**DATE TO BE DETERMINED**

WAO - Customer Services Review

WAO - Medium Term Financial Plan - Due Diligence

WAO - Asset management

WAO - Partnership and Collaboration Governance Review

WAO - Service Based Impact Assessment

2013-14 Local Work (details in the 2013-14 Performance Audit Work and Fees Letter) - towards end of the year

Scrutiny Self Evaluation and Action Plan - following WAO National Scrutiny Study